### Guadalupe Education System Inc. Board of Director Meeting Minutes September 22, 2022

The meeting was called to order by the Board President, Beto Lopez, at 4:33pm at the GCI Theater room and via Zoom. The board members present established a quorum. Mr. Lopez welcomed all of those in attendance.

Board Members Present:	Beto Lopez Jaime Guillen Rosemary Martin	Dr. Julia Vargas Phyllis Hernandez	Scott Hummel Octavio Villalobos
Board Members Absent:	Valerie Coyazo	Justine Del Muro	
Also present: Dr. Alicia Miguel Patricia Hernandez April Soberon Shannon Spradling Elizabeth Mounteer	Dr. Jim Hammen Charlotte Hawkins Omar Fierros Esteban Martinez Alan Olson Karla Soto	Eduardo Mendez Daisy Myrick Michael Meaney James Engelby Craig Krueger	Jennifer Clay Samantha Novak Elizabeth Marentes Mark Nasteff Erika Lara

<u>New Board Member</u>- Dr. Hammen introduced the board candidate, Rosemary Martin. She has a great human resources background and currently works for Metropolitan Community College. Mr. Lopez mentioned there is a vacant seat and would like to recommend Ms. Martin. Mr. Villalobos moved to accept the New Board Member recommendation as mentioned above, Dr.. Vargas seconded the motion. **Motion Carried unanimously.** 

### Consent Agenda

August Board Meeting Minutes Board Staff Report September 2022 August 2022 Financial Statement August 2022 Check Register August 2022 Credit Card Statement

There were no questions or concerns noted.

Dr. Vargas moved to accept the Consent Agenda, Mr. Guillen seconded the motion. **Motion carried unanimously**.

### Student/Parent Handbook

Dr. Hammen mentioned the Student/Parent Handbook is reviewed at the beginning of each school year to make sure it is aligned with board policies. It has been reviewed by our legal counsel, Mr. Nasteff. This has been available on our website but is needed to be formally approved by the board as well.

Mr. Villalobos moved to accept the Student/Parent Handbook, Mr. Guillen seconded the motion. **Motion carried unanimously**.

### Employee Handbook

Dr. Hammen mentioned the Employee Handbook is also reviewed annually and has been reviewed by our counselor, Mr. Nasteff. This has been shared with our staff and is also available on our website.

Mr. Guillen moved to accept the Employee Handbook, Ms. Phyllis Hernandez seconded the motion. **Motion carried unanimously**.

## Quorum Determination / Restructuring Committees

Dr. Hammen consulted with Robin Wahby, our Charter Commission, on combining the Safety and Instructional Committee. The finance and executive committee still need to remain set separately. The quorum determination can be selected by the board, at this time it is at least half of board members assigned to each committee.

Ms. Phyllis Hernandez moved to accept the Quorum Determination / Restructuring Committees, Mr. Hummel seconded the motion. **Motion carried unanimously**.

### Bus Purchase

Dr. Hammen stated the purchasing of a bus or 2 would help transport students to and from outside school activities primarily our teams and sporting events. Mr. Olson is in the process of finding the best prices to either buy or lease. First Student is offering staff the option to obtain their CDL as a way to help out and is no cost to our staff.

# <u>Cambio Para Cambio</u>

Mr. Meaney introduced Senior Seminar teacher at the high school CJ Krueger, Senior Program Advisor with HDF Academic Development Fund Elizabeth Mounteer and alum Erica Lara. This program started in 2016 which is a scholarship fund for DACA and undocumented students through the Pell Project. The Pell Project was founded by 2 former GCHS teachers, John Kearney and Connor Nowalk. Class of 2022 led to 20 GCHS seniors being awarded \$31,500.00 HDF scholarships which was matched by HDF partner colleges to total \$53,000.00. Mr. Krueger stated there are currently 95% in senior seminar that have been accepted to at least 1 college and have already secured \$402,000.00 in scholarships. Ms. Lara discussed her experience with the Pell Project and knowledge she learned through senior seminar.

### Superintendent Report

### 60 Second Success-

Elementary School- Ms. Marentes wanted to share about a new kindergarten student that started with them this week, she was referred by GCI. Multiple departments and staff members really came together to support her and ensure that we had everything she needed to have a successful start. She is thriving and making new friends in our classroom and it's just really really amazing to see how happy she is.

Middle School- Mr. Martinez shared a small clip of their mariachi band performing and practicing with the wind ensemble at UMKC. The students were pretty excited to have been given this opportunity. High School- Mr. Meaney would like to thank the entire school for their support for the Cambio Para Cambio campaign. They've turned this systematic heritage month at the High School into giving back to the community.

**By The Numbers-** Dr. Hammen stated the current student enrollment is 1571 as of today. There are currently 6 positions available in the district, please refer any recommendations to the HR

department. There has been a huge effort to have families apply for the lunch applications, by having 95% who qualify for free and reduced lunches, the district will not have to fill out the lunch application for the next 3 years. There are 1315 participating in the Free and Reduced Applications for Meals. There are currently 1,024 students enrolled in ELD.

**ELD Presentation-** Ms. Myrick shared the take away from the meeting was to understand that English learners come with a variety of backgrounds, needs and skills. It's important to know that being multilingual is not a problem but an asset. They want to enhance their language skills in order to open more opportunities. The school district currently has 68% learners. Last year, 40% of the student body met the expected growth target, 64% grew overall.

**Strategic Plan Update-** Mr. Mendez discussed revisions that were made to the Strategic Plan. There are currently five strategic pillars and we've narrowed our focus now to three pillars. They've added other goals underneath the academic foundational practices. Under that we've added one around the instruction, along with some clear objectives around curriculum and around professional development. Another change that was made comes along the annual performance metrics. There were metrics in both the Strategic Plan and the performance contract with the Charter Commission that did not align. Revisions were made on both so it is clearly connected and aligned.

**Preliminary State Assessment Results-** Mr. Mendez gave a presentation of the state assessment which was given in Spring 2022, these results will become public in December. Achievement goals for Spring 2023 will be set in each building's improvement plan but may change in December with the release of the APR. Strategies are being implemented to help improve state assessment scores.

### **Operations Report**

Mr. Olson discussed the operations report. Maintenance had 286 work orders submitted, 278 closed in the month of August. They are prepping for cold weather and fire marshal inspections in the schools. Custodial continues to clean and disinfect daily. They are working on creating a secure vestibule area for the main entrance at the middle school.

### Committee Reports

**Finance Committee-** Mr. Lopez stated they did meet, all financial items in the consent agenda were discussed.

**Executive Committee-** Mr. Lopez stated they did meet, key items that took action tonight were discussed.

**Instruction Committee-** Dr. Vargas stated they did meet, a lot of the information presented around the ELD program were discussed along with the Strategic Plan.

Safety Committee- Dr. Miguel stated they did not meet.

### Old Business

Dr. Hammen mentioned that the Missouri Charter Public Schools Association takes place October 13-14. They look forward to attending this meeting and will share information given.

### New Business

None.

### Public Comment

None.

### **Executive Session**

None.

### <u>Adjourn</u>

Mr. Lopez made the motion to adjourn the meeting, second by Dr. Vargas. Meeting adjourned at 6:14pm.

ectfully Suppritted R

Patricia Hernandez, Board Secretary

The next Board of Directors Meeting is scheduled for **Thursday, October 27, 2022.** Minutes prepared by Recorder: Patricia Hernandez, Administrative Assistant